

MINUTES

STEERING COMMITTEE MEETING

February 10, 2010

Kanab, Utah

MEMBERS IN ATTENDANCE

Commissioner Lois Bulloch, Chair
Alan Adams
Commissioner Chad Johnson
Carolyn White
Commissioner Maloy Dodds
Mayor Janet Oldham
Gladys LeFevre
Commissioner Douglas Heaton
Mayor Nina Laycook
Wendy Allan
Commissioner Denny Drake
Mayor Tom Hirschi
Brian Cottam for Wes Curtis
Christina Schultz for Frank Lojko

REPRESENTING

Iron County Commissioner Representative
Iron County Schools Representative
Beaver County Commissioner Representative
Beaver County Schools Representative
Garfield County Commissioner Representative
Garfield County Mayor Representative
Garfield County Schools Representative
Kane County Commissioner Representative
Kane County Mayor Representative
Kane County Schools Representative
Washington Co. Commissioner Representative
Washington Co. Interim Mayor Representative
Southern Utah University
Dixie State College of Utah

OTHERS IN ATTENDANCE

Craig Eustice
Danny Stewart
Jody Gale
Marion Bentley
Julie Intersoll
SuzAnne Jorgensen
Rhonda Gant
George Strutzel
Ken Sizemore
Beth Cottam
Diane Lamoreaux

Senator Bennett's Office
Senator Bennett's Office
Utah State University - Extension Service
Utah State University - Extension Service
Utah State University - Extension Service
Utah State University - Extension Service
Kane County
Hurricane City
Five County Association of Governments
Five County Association of Governments
Five County Association of Governments

MEMBERS NOT IN ATTENDANCE

Mayor Mark Yardley
Mayor Connie Robinson, Excused
LuAnne Forrest, Excused

Beaver County Mayor Representative
Iron County Mayor Representative
Washington Co. Schools Representative

Commissioner Denny Drake, Chair, welcomed everyone in attendance. Those asking to be excused include: Mayor Connie Robinson, Iron County Mayor Representative; and Ms. LuAnne Forrest, Washington County Schools Representative.

I. MINUTES JANUARY 20, 2010 - REVIEW AND APPROVE

Chairman Drake noted that a quorum was present and presented minutes of the January 20, 2010 meeting for Board consideration and approval.

MOTION WAS MADE BY MAYOR TOM HIRSCHI, SECONDED BY MS. GLADYS LEFEVRE, TO ACCEPT MINUTES OF THE JANUARY 20, 2010 MEETING AS PRESENTED. MOTION CARRIED.

II. STEERING COMMITTEE MEMBERSHIP

A. MAYOR REPRESENTATIVES - INTRODUCTION

Mr. Sizemore mentioned that this is the first time in the history of the AOG that four new mayors will be joining the Board as several mayors did not run for re-election. He introduced mayor representatives for the upcoming year as follows: **1) Mayor Janet Oldham--** Garfield County; **2) Mayor Nina Laycook--** Kane County; and **3) Mayor Tom Hirschi--** Washington County. Other mayor representatives include: **1) Mayor Mark Yardley--** Beaver County and **2) Mayor Connie Robinson--** Iron County. He welcomed mayor representatives and expressed excitement for the upcoming year.

B. CHAIR AND VICE-CHAIR - IRON COUNTY

Mr. Ken Sizemore explained that the position of Chair and Vice-Chair rotates clockwise to counties on an annual basis. Commissioner Lois Bulloch has graciously accepted the responsibilities as Chair for the upcoming year. Mayor Connie Robinson, Iron County Mayor Representative, will serve in the capacity of Vice-Chair. He expressed appreciation to all members of the Board for their dedicated service.

Commissioner Lois Bulloch thanked Commissioner Denny Drake for serving as the chair for the past year and for his continued support of the Five County Association of Governments.

III. EXECUTIVE COMMITTEE ACTION

Mr. Sizemore reported that the Executive Committee met earlier to consider mid-year budget revisions. One major change to the budget resulted from an audit of unemployment insurance coverage. The audit, which covered a three year period, revealed that many individuals receiving 1099 forms did not meet the test of having an established business with their own unemployment insurance coverage. As a result, the AOG had to provide unemployment coverage for these individuals. The total amount was less than \$3,000 but necessitated shifting of funds to cover these costs. The second major change was to bring in additional monies that were not anticipated when the budget was established and approved. Members of the Executive Committee approved the mid-year budget revisions and the Board is asked to ratify that action.

MOTION WAS MADE BY COMMISSIONER MALOY DODDS, SECONDED BY MS. CAROLYN WHITE, TO RATIFY THE EXECUTIVE COMMITTEE ACTION APPROVING MID-YEAR BUDGET REVISIONS. MOTION CARRIED.

IV. 2010 CENSUS REMINDER

Mr. Ken Sizemore referenced a flyer contained on page 13 of the packet and once again reminded Board members that the Census will be gearing up in the next couple of months. The 2010 Census consists of only 10 questions and other information that was typically collected on the long form is being collected through the American Communities Survey.

It is vital that the Census count is as accurate as possible because it will determine apportionments and congressional representation for the state of Utah. Counties and cities are encouraged to promote awareness of the Census through newsletters, placement of flyers in utility bills, etc. as well as participation in local count committees. It was noted that everyone in the United States will be counted regardless of citizenship. The Census is also providing a lot of temporary jobs in the state of Utah. This will be an item on the Steering Committee agenda next month to promote participation in the 2010 Census.

V. COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

A. PROGRAM HISTORY

Ms. Diane Lamoreaux referenced information contained on pages 14-15 of the packet containing a brief summary of the Community Development Block Grant (CDBG) program. Program background information was reviewed to familiarize new Board members with the CDBG program. Funds are distributed through the U.S. Department of Housing and Urban Development to states for allocation. The state of Utah, Division of Housing and Community Development, allocates funds to each of the AOG's based on a formula containing a base amount (\$300,000) and then utilizing population data to determine the remainder of funding to each region. Projects funded through this program must meet one of three National Objectives that Congress has determined to be the purpose of this program: 1) Low to Moderate Income Benefit, 2) Aiding in the Prevention or Elimination of Slums or Blight, and 3) Urgent Health and Welfare. It was noted that the majority of funds allocated in the state of Utah are to low to moderate income benefit. Because St. George City receives entitlement funds directly from HUD, the city does not participate in the Utah Small Cities CDBG program. A typical program schedule has been developed by the State CDBG Policy Committee and is provided in this information. Ms. Lamoreaux explained that eight criteria are mandated by the State CDBG Policy Committee to be addressed in each region's rating and ranking process. These criteria include: 1) Capacity to carry out the grant; 2) Job creation; 3) Expansion and/or improvement of housing stock; 4) Affordable housing plan; 5) Extent of poverty; 6) Financial commitment to community development; 7) Project maturity; and 8) Proactive planning in operation of city/county government. Board members were encouraged to review eligible project activities as well as the 2010 Rating and Ranking Criteria utilized to prioritize projects.

B. REGIONAL APPLICATIONS PRIORITIZATION (RATING AND RANKING)

Ms. Lamoreaux referenced a list of applications submitted through the WebGrants system included on pages 15-16 of the packet. She explained that each county is asked to prioritize CDBG projects within their respective counties. This was accomplished last month in conjunction with the Steering Committee when Mr. Sizemore met with county delegations to discuss and rank projects. Regional priorities are determined by the Executive Director through consultation with the Executive Committee. The priorities were approved by the Steering Committee last August when the Rating and Ranking Criteria was formally approved. It was also noted that Brian Head Town submitted an application to address ADA accessibility but state staff made a determination that the application was not threshold eligible. In addition, two communities withdrew applications submitted in WebGrants as

follows: **1) LaVerkin City--** Acquisition of a fire truck and **2) Toquerville City--** Street and water improvements in site specific areas of the community.

A handout containing staff recommendations for allocation of FY 2010 CDBG funds was reviewed. A large poster-size copy of the official project rating and ranking was posted and made available for Board members to review. Ms. Lamoreaux explained that pre-approved funding for the Five County Association of Governments (\$150,000) and Cannonville Town (\$223,060) are listed at the top of the sheet. Projects were prioritized as follows: **1) Cedar City on behalf of Cedar City Housing Authority--** 106.5 points; **2) Washington City on behalf of Color Country Community Housing, Inc.--** 92 points; **3) Beaver City on behalf of Beaver Housing Authority--** 85.5 points; **4) Ivins City--** 79.5 points; **5) Cedar City on behalf of TURN Community Services--** 77.5 points; **6) Beaver County--** 73 points; **7) Boulder Town--** 71 points; **8) LaVerkin Town--** 60 points; and **9) Minersville Town--** 60 points. At this point, the state of Utah does not have final amounts which will be available for allocation in FY 2010. Regions were provided instructions to utilize funding amounts from FY 2009, plus any unallocated funds. It is assumed that the Five County AOG will receive approximately \$797,552 (+/-) for regional allocation in FY 2010. Based on this assumption, staff recommendation is to fund the highest rated and ranked projects until funds are exhausted. Provided that the regional allocation is actually close to this estimate, it appears that there would not be sufficient dollars available to fully fund the Beaver Housing Authority application (\$150,000, 1st year of multi-year project). Staff further recommends that any unfunded year one amount be allocated in year two to fully fund this project (approximately \$25,508). Ms. Lamoreaux pointed out to Board members that funding the top prioritized applications will require the commitment of FY 2011 funds to each of these three projects. All of the top prioritized projects are multi-year applications for housing construction/rehabilitation. Depending on the amount of funds that will be available in FY 2011 (approximately \$170,000 after pre-approved projects are funded), staff anticipates providing various options for Board consideration. It is really not prudent to open funding to competition with only a small amount available for allocation. Staff will be working with housing authorities to determine if allocation of these funds towards housing projects might be something for Board consideration. Other options will also be explored and presented for discussion as the FY 2011 process approaches.

MOTION WAS MADE BY COMMISSIONER DENNY DRAKE, SECONDED BY MAYOR TOM HIRSCHI, TO APPROVE STAFF RECOMMENDATIONS FOR RATING AND RANKING OF PROJECTS FOR FY 2011 CDBG FUNDS, FUNDING THE TOP RANKED PROJECTS UNTIL FUNDS ARE EXHAUSTED. MOTION CARRIED.

C. CONSOLIDATED PLAN ADOPTION

Ms. Lamoreaux reported that Association of Governments staff have been working over the past several months to develop and update the region's Consolidated Plan which covers 2010 through 2015. The plan has been available in draft format on the AOG website for review and comment through January 30, 2010. In addition to the five year plan, the Association of Governments is required to develop and update a one year action plan. The 2010 Action Plan outlining the goals for the next

year has also been available on the website for review and comment. Copies of the 2010 Action Plan Executive Summary is contained on pages 18-26 of the packet. No comments were provided by the public. Ms. Lamoreaux reviewed the evaluation of current needs for housing, community development and economic development. Past performance for all completed projects is also contained in the summary and region priorities are contained on pages 22-23. The document also contains one year performance measures for projects to be completed during the upcoming year. The five year plan is posted on the AOG website and was undertaken utilizing a different approach this year. State staff developed an Excel based document that AOG's utilized. The major focus of this plan is to gather numbers which are plugged into the State of Utah Consolidated Plan for submission to HUD. Goals in the five year plan mimic those included in the one-year action plan. Ms. Lamoreaux presented adoption resolution (pg. 27 of the packet) for Board consideration.

MOTION WAS MADE BY MAYOR TOM HIRSCHI, SECONDED BY COMMISSIONER MALOY DODDS, TO ADOPT THE FIVE YEAR PLAN AND FY 2010 ACTION PLAN AND AUTHORIZE THE CHAIR'S SIGNATURE ON THE ADOPTION RESOLUTION. MOTION CARRIED.

VI. SOUTHERN UTAH UNIVERSITY (SUU) REGIONAL SERVICES UPDATE

Mr. Brian Cottam reported that Wes Curtis is once again at the State Capitol working with legislators to secure and protect funding for higher education. Information for various activities on campus was provided, in particular the Shakespearean Festival which received a \$3 million donation from the Eccels Foundation for construction of a new Shakespearean theater and festival block. He reported that the natural history building was demolished as part of the new Gibson Science building construction project. Groundbreaking for the new facility will be conducted on Founders Day, March 26th.

The SUU office of Governmental Relations and Regional Services covers an array of programs from Head Start to Prairie Dogs. The Head Start program, directed by Ms. Virginia Higbee, was recently recognized as a Utah "Center of Excellence". The preschool program serves approximately 440 southwest Utah children and this recognition makes the program eligible to apply for a \$1 million federal grant. Regional services staff are very excited about the Head Start program and this recognition.

A new cooperative effort has been undertaken by their office with the Paiute Indian Tribe of Utah with a new collaborative council providing some super projects which will be unveiled in the near future. This is a very dynamic group that is working in three major areas of emphasis: 1) Economic Development, 2) Internship Cooperative, and 3) Land Management. Mr. Gaylord Robb, Paiute Indian Tribe of Utah Economic Development Director, will provide a presentation describing current planning and projects at the upcoming Southern Utah Planning Authorities Council (SUPAC) meeting scheduled for March 2nd. A field trip is scheduled in the morning in conjunction with the Utah Prairie Dog Recovery Implementation Plan (UPDRIP). Regional Services has been successful in recruiting and hiring Elissa Black to fill the position of UPDRIP Coordinator to hopefully promote successful resolutions to Prairie Dog issues.

Mr. Cottam highlighted program activities in Kane County and noted that Mr. Ed Meyer is under contract to oversee various activities in Kane County. Work is continuing with

Entrepreneur forums, the Best Friends Animal Society, Zion National Park Historic Photo Exhibit at the Kane County Hospital, archaeological digs in the area, etc.

VII. DIXIE STATE COLLEGE UPDATE

Ms. Christina Schultz, Dixie State College, provided information in regard to DOCUTAH, the Southern Utah International Documentary Film Festival. The festival is scheduled for September 16-25, 2010 in St. George, Utah and Kanab, Utah. The event will feature various indoor and outdoor venues including Tuacahn in Ivins, Angel's Landing in Zion National Park, Best Friends Animal Society in Kanab, O.C. Tanner Amphitheater in Springdale, and the Crescent Moon Theater in Kanab. There has been an extreme amount of interest expressed in the festival from high schools, colleges and universities and professionals. The goal of DOCUTAH is to create a film festival of international scope. Entries will represent a diverse collection of subject matter and countries will focus on independent films looking for distribution. Awards will be presented in six specific categories and the festival will also feature educational seminars with internationally renowned guest lecturers and professionals. A PBS documentary is also scheduled for viewing at the St. George Town Square. Copies of a post card were provided and it was noted that larger posters are also available for those interested.

VIII. UTAH STATE UNIVERSITY (USU) EXTENSION SERVICE - BOSS PROGRAM

Mr. Jody Gale, USU Extension Service, reported that recent budget cuts have resulted in the loss of 24 positions as well as other adjustments in services provided through their office. He introduced Dr. Marion Bentley, USU; Julie Ingersol, Kane County; and Suzanne Jorgensen, Garfield County. USU Extension Services is introducing the Business, Outreach, Support, Services (BOSS) program. Copies of a booklet were provided to each county representative for review and input. The program is intended to serve as a public resource for pre-business startup with the goal to not duplicate services provided through the Small Business Development Centers. The program focuses on providing assistance to those individuals interested in developing a new way to support their families. Copies provided today are in draft format and staff is soliciting feedback from Board members. The document provides a number of Websites where resources can be found. Those receiving copies of the document were asked to provide e-mail addresses and contact information. A business card for Mr. Gale is provided in the inside pocket as well for ease in providing input prior to final printing. Dr. Marion Bentley encouraged feedback with ways that the document can be improved. The program is designed to provide an early experience to those interested in establishing their own business. This is a very basic type approach to starting a business. It is critical that individuals think about what their business idea looks like and to seek assistance of Small Business Development Centers in developing a business plan. Additional copies are available upon request.

IX. CONGRESSIONAL STAFF UPDATES

Mr. Craig Eustice, Senator Bennett's Office, reported that Brian Thiriot and Mike Empey are attending meetings in Beaver County geared towards development of a lands bill and Marreen Casper asked to be excused because their office is moving across the street to the federal building. He indicated that congressional delegation staff have not had many calls about the Census but as forms are distributed this will change. He stressed the importance of everyone completing the forms because it will give Utah another

congressional seat. Census workers will be going door-to-door in April to follow up in collecting forms which will be mailed out in March. Mr. Eustice reported that business in Washington, D.C. has shut down because of the massive snow storms of the past few days. He announced that Senator Bennett's Rural Business Conference is scheduled for February 18-19, 2010 at the Carbon County Event Center in Price, Utah. The conference is hosted by Senator Bennett and the Utah Rural Development Council. Everyone is invited and encouraged to attend. Appropriation requests are due March 3rd in Washington, D.C. Senator Bennett is also in town this weekend and will be attending various meetings and events.

It was also announced that Senator Hatch will be hosting an open house at their new office location in the federal building (196 East Tabernacle, Room 14) on Saturday, February 13th from 11:00 a.m. to 1:00 p.m. Board members are invited to attend and visit with the Senator.

X. LOCAL AFFAIRS

A. CORRESPONDENCE

Mr. Ken Sizemore referenced correspondence contained on page 28 of the packet in regard to the Alton Coal project which was recently approved and could soon become active. However, it was noted that the approval is currently under appeal. Correspondence on page 29 of the packet outlines progress of the Lake Powell Hydroelectric project. A table on page 30 provides a status report of approved study reports. Information is also provided on pages 31-33 in regard to the Red Butte Transmission Line Project EIS. The schedule for public scoping meetings is included in this information and has also been published in The Spectrum.

B. OUT-OF-STATE TRAVEL

Mr. Sizemore presented one out-of-state travel request for Tracy HeavyRunner to attend the Master Training for the Chronic Disease Self-Management Program scheduled April 6-10, 2010 in Palo Alto, California. Costs associated with travel expenses will be covered through the Utah Department of Health. Staff time to attend the conference will be covered by funds that the Five County AOG will be receiving through a grant for administration of the program.

MOTION WAS MADE BY COMMISSIONER MALOY DODDS, SECONDED BY COMMISSIONER DENNY DRAKE, APPROVING OUT-OF-STATE TRAVEL FOR TRACY HEAVYRUNNER TO ATTEND TRAINING AS OUTLINED ON APRIL 6-10, 2010 IN PALO ALTO, CALIFORNIA. MOTION CARRIED.

C. PERMANENT COMMUNITY IMPACT BOARD APPLICATIONS

Mr. Sizemore indicated that two applications were received for Board consideration. Those applications include: **1) Toquerville City**-- Street improvements (\$400,000 loan); and **2) Long Valley SSD**-- Planning grant in the amount of \$55,000 (½ CIB and ½ DEQ) to study sewer treatment distribution capacity, treatment, and pump stations. This facility has had on-going issues over a long period of time. The Board has the option to support, not support or remain neutral.

MOTION WAS MADE BY COMMISSIONER CHAD JOHNSON, SECONDED BY MS. GLADYS LEFEVRE, TO SUPPORT THE TWO APPLICATIONS TO THE PERMANENT COMMUNITY IMPACT BOARD AS PRESENTED. MOTION CARRIED.

D. PLANNING ASSISTANCE

None.

E. OTHER BUSINESS

None.

XI. AREAWIDE CLEARINGHOUSE REVIEWS

Mr. Sizemore reviewed one A-95 review for a range improvement project in Iron County for Board consideration. The review has a supportive staff recommendation.

MOTION WAS MADE BY COMMISSIONER CHAD JOHNSON, SECONDED BY MS. CAROLYN WHITE, TO APPROVE THE AREAWIDE CLEARINGHOUSE REVIEW AS PER STAFF RECOMMENDATION. MOTION CARRIED.

The next meeting is scheduled for Wednesday, March 10, 2010 at the Beaver County Administration Building in Beaver beginning at 1:00 p.m.

Meeting adjourned at 2:15 p.m.